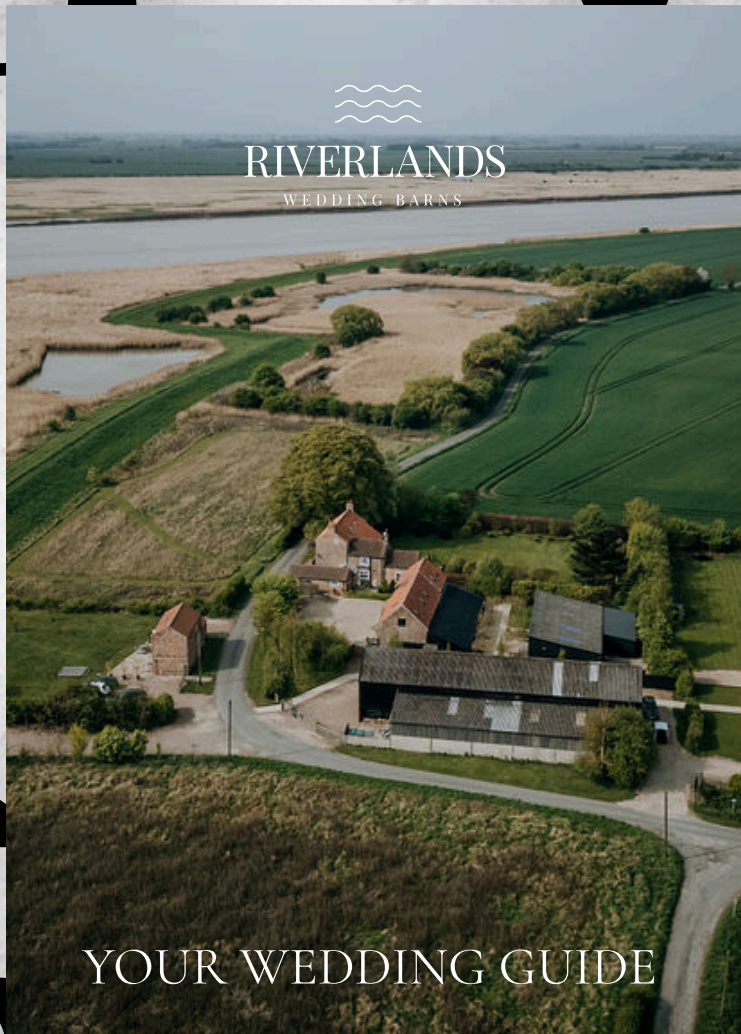


RIVERLANDS



RIVERLANDS
WEDDING BARNES

YOUR WEDDING GUIDE

WELCOME

Once you have booked Riverlands you can contact us anytime with questions, by email is best at hello@riverlands.co.uk. We will send you a form which you fill in with details of your wedding as you book them, and the form updates automatically so we all have access to that information.

Your Ceremony

After the venue the next important thing to book is the registrar (the legal part of the marriage).

Riverlands is serviced by East Riding registrar's local registry office in Goole. You will be required to book your marriage with them by heading to their [website](#). We would recommend a time between 12:30 and 2:30pm. The room where you get married is called The Ceremony Barn. Please note we don't accept ceremonies before midday.

If you are getting married elsewhere like a church or at an earlier date please let us know on your wedding form.

You can employ a celebrant for a blessing – head to our website for a list of our recommended suppliers.

Food

You need to book your day caterer from our recommended suppliers list on our website. Don't forget we can do pizzas in the evening from £9 per head, simply let us know on your wedding form. You can view the menu [here](#).

YOU MUST USE ONE OF OUR RECOMMENDED CATERERS BUT OTHERWISE YOU ARE FREE TO USE ANY SUPPLIER OF YOUR CHOOSING.

On Site Accommodation

We have Swallow's Nest Cottage (sleeps 6), The Farmhouse (sleeps 12) and The Shepherd's Hut (sleeps 2), meaning we can accommodate 20 guests on site. More can be accommodated in tents or camper vans for the wedding night only.

We automatically book the cottage, farmhouse and hut for you, but you don't have to have them. If you decide to take them, payment for the accommodation is due the week before your wedding. It is up to you to allocate who is staying in them – we don't take bookings directly from guests to avoid double booking.

Details of the accommodation can be found using the links below:

[The Farmhouse](#)

[The Cottage & Hut](#)

Camping

We charge £20 per pitch per night for camper vans and tents. They can be pitched from 11am the day before. We have a toilet with shower but don't provide towels for campers. There is soap. We have one plug which camper vans can plug into – it's 13amp. Please keep noise after midnight to a minimum. No after party is permitted in the camping area which creates noise louder than reasonable speaking level. We do have some neighbours! Campers have access to fresh water. We have a separate camping document which can be forwarded to guests.

Drinks

You pay for any pre ordered drinks or drinks package the week before your wedding. We will talk to you about your drink choices in the run up to the wedding, and you fill in details in the wedding information document. You don't need to let us know what you want until the week before your wedding.

You can view our current [Drinks Package here](#).

Transport for your guests

We have curated a full list of reliable taxi and bus providers which you can find listed on our website [here](#). Due to our location they need to be pre-booked and this needs to be made clear to guests. Please note guests must be offsite by 12.30am as that's when we lock the gates!

Less urgent things you can book in your own time...

Music

Bands, DJ or ceremony music can be booked at any time, but book early to avoid disappointment. Remember we have a speaker for ceremony music and background dinner music which you run from a playlist on your phone via Bluetooth. We also have a microphone for speeches.

Flowers & Stylists

These can be booked at any point. There are suggestions on our website.

Hair/Make up

For this there are some suggestions on our website but they get booked up so we recommend that you get them booked in early. If you are getting ready on site they have access to the accommodation early to start your preparations.

Extra suppliers

Details for your day such as photo booths (non-essential but popular) can be booked at any point.

When do I invite guests?

You can send save the dates with the time and location as soon as you like – but we recommend getting invites sent six months before. These should include the ceremony time - advising guests to arrive at least 30 minutes before. It must also say that taxis must be pre-booked and that they must be no later than 12.30am as that is when we lock the gates.

Your timeline

Below is a rough guide for how a wedding day usually flows. Please note we do not accept ceremonies before 12 noon.

2 pm - your wedding ceremony

2.30 pm - drinks and canapés in the courtyard

4 pm - sit down for speeches (you can do speeches after the meal if you prefer but some like to get them out of the way due to nerves)

4.45 pm - your meal is served

7.30 pm - night guests arrive

8 pm - cake cutting, first dance and boogie

8.30 to 10.30 pm - pizzas are served

12:00 am - taxis/bus

(Bands tend to do 8-8.45pm then 10-10.45pm sets roughly)

Contact with us

We will contact you if we have any questions but please remember we are here for you. you can contact us at any time. Just drop us an email and we can arrange a call or visit.

A few months before your wedding we will ask you to fill in wedding form so we can ensure we know what you want for your big day and what suppliers you are using.

Kate Sweeting: 07725 888948

Edward Sweeting: 07788 102908

Team email: hello@riverlands.co.uk

Address: Riverlands Wedding Barns at Beeches Farm, Faxfleet, East Yorkshire. DN14 7YS. Please note we recommend putting Riverlands, Faxfleet into Google maps as this will bring you directly to the gates.

Loos

We ensure the loos are clean for when you and your guests arrive for your event. We supply hand soaps and loo rolls.

Children

- We have 5 high chairs but no travel cots.
- There is a baby changing table in the disabled loo.
- We can recommend a babysitting service.

Entertainment – info for bands/DJ

A DJ or band will often arrive to set up mid-way through your day. It is best for them to set up in the party barn while you are doing your speeches or eating. They should then remove their vehicles to the parking area. There are two 13amp sockets at the rear of the barn which will have sufficient power output for the entertainment. Please could they be aware that the acoustics in the barns are good and that excessive noise will be monitored and if necessary limited. The limit is 90dbs.

Ceremony Music

There is a portable speaker which can be used for music in the ceremony and meal. It is a Bose speaker that has Bluetooth accessibility and can be moved around the barn as needed.

This is usually linked to a phone containing the playlist and designated to a member of the wedding party, not Riverlands staff.

We do not have a green room. Entertainers may change in the disabled staff toilet and wait in the bar, garden or their vehicle. It is up to you to provide them with food through your caterers - please advise if you want them to be provided with drinks – that will be added to your bill. We can include them in our pizza orders if you are using us. No glass is allowed in the dancing area, there are tables for guests to put them on.

Lighting

All fairy and festoon lights owned by us are included. We have a disco ball in each barn.

The Bar

We have fully stocked and licenced bar which serves a range of drinks including cocktails, draught lager, Guinness and tea and coffee. No guests are allowed to bring their own alcohol onto the site. If any guests do bring their own alcohol, the hosts are responsible for this. Breach of this arrangement could result in the forfeit of some or all your deposit.

As part of our drinks packages we provide all necessary glassware including water glasses and jugs. Please be aware that any other drinks arrangements will incur a service charge – to be arranged prior to the event.

ALCOHOLIC WEDDING FAVOURS ARE NOT ALLOWED.

Set up and finishing

As a reminder your event must finish and all guests leave at midnight or earlier. No persons should be on site (other than the camping area and toilets) after 12.30am of the event night. Access is available the following morning from 7.30 and your property must be off site by 11am the day after your wedding or event. Arrival for setting up and delivering of equipment prior to your event is no more than 24 hours prior to your event starting. Please be off site by 6pm on the night before your event – you want to be well rested for your big day and so do we!

We have ladders to help you put up decorations, but please do not use them without Ed's supervision. We can take down your decorations. Small nails and tacks can be used in the wood walls and beams for decorations – but please check first.

Please provide your own tea and coffee facilities, refreshments and food on your set up day and please clear this up afterwards. You can use the cottage or farmhouse depending on what you have booked.

Tables and Chairs

We have 12 x 6ft round tables (seating 10 comfortably) and 16 x 8ft x 2'6"ft (90x240cm) trestle tables (seats 8 with 4 on each side or 10 with 1 person on each end) which can be used for dining. The trestle tables do not require linens. The rounds do and must be hired from an outside supplier.

You can view our suggested layouts [here](#).

We have 120 cross back chairs for the dining barn and 120 folding chairs for the ceremony barn. Extra chairs and seating for more than 120 people need to be hired in.

Caterers will organise the supply of linen, cutlery and crockery for your event. This means that those items can be removed from the venue having been used and washed/cleaned off site.

The tables and chairs will be left out for you to set up for your event. We will help you with the table plan and we must approve the table layout before you print your table plan. We have some miscellaneous tables for cake etc which we offer at no extra charge.

Outside

This is your own space to enjoy for your event and we will ensure no farm activity or 3rd parties are present unless organised by yourselves. We will ensure the grass is cut and that the site is tidy for your day. Please be aware of the boundaries. Children must be monitored carefully by their parents/supervisors. We are adjacent to a river estuary and public road. Obviously, children should be kept away from general vehicle movements. Many guests have set up party games/ cricket pitches/ rounders/ croquet / football on the grass in front of the barn. Help yourselves and enjoy. Bouncy castles and garden games are fine.

Parking

The gates are always left open from about 8am on an event day until guests have left in the evening. There are signs on the road and a clear sign directing people to 'Parking'. Please ensure a couple of competent ushers are briefed to organise car parking duties. Please ask an usher to direct buses to a pre-arranged appropriate entrance. We do not provide a parking attendant. We do not mind cars being left overnight and then being picked up the following day by 11am, but it is at their own risk.

Bits and Bobs

- Biodegradable confetti is fine to be thrown anywhere on site. Petals ideally
- While we always have someone on site to help coordinate your day if you wish – we usually ask that a member of the wedding party performs master of ceremonies duties – but we can do so on request
- We do not have a projector, but there are sockets to plug one in
- We have a microphone available for speeches
- If something needs to be delivered earlier than the day before your wedding day – that is possible, but not always – so please ask. We reserve the right to say no, but will help when we can
- No drinks are allowed in the ceremony barn during the service
- We ordinarily don't provide staff for cake cutting and clearing plates – your caterer should do this. Please discuss as we can help but there may be a charge for the extra staff required.

Waste

Please be aware that we don't have endless bin space. If you are serving lots of food in boxes – your caterer should take them away. Please make them aware of this. Food must not be left out overnight. That includes your cake – we have a fridge to put it in.

Plastic

Please be aware that we are a 'Green venue'. This means we are trying to tread lightly on the planet, so please minimise all single use plastic – if food is served in packaging, it must be biodegradable.

Balloons, fireworks and Chinese lanterns are prohibited for environmental and planning reasons. The river estuary is a Site of Special Scientific Interest with many rare species.

The above rules and advice are designed to keep you and your guests safe and help ensure you have the best day of your life.

Good luck with your planning!

Kate, Ed and the Riverlands team x



RIVERLANDS
WEDDING BARN